

TUESDAY, AUGUST 6, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 6, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Gary K. Scherer and Mr. Harold R. Henson. Marc Rogols, Deputy County Administrator, was also in attendance.

In the Matter of
Assistant Chief Spencer Bennett
Scioto Township Fire Department:

Spencer Bennett stopped by to discuss county radios and expressed his interest in helping with radios programming. Mr. Bennett explained that training is a key to being prepared for the change that will take place by July 2025. New radios will need to be purchased to replace existing units. The run cards are being used, however, may still need to be replaced in the future with a better system. Emergency communication is all about safety for Pickaway County. Commissioner Wippel explained that they have discussed that radios do need to be replaced and looking at current costs. Mr. Bennett explained that they use a mix of Motorola and Harris Radios but they are trying to transition from Harris. The Harris radios seem to have issues with connecting with the proper towers.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from July 30, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 6, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$256,087.28 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed

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and their respective vouchers shall be cross-referenced to the approving pages dated August 6, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$128,137.11** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

\$50,000.00 – 401.7115.5530 – Unplanned Capital – Commissioners

\$2,471.18 – 410.7104.5401 – Fairgrounds Contract Services - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$10,000.00 – 410.7104.5505 – Fairgrounds Materials & Supplies – Commissioners
TO
410.7104.5401 – Fairgrounds Contract Services - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: August 13th Agenda – No agenda items
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 4 lot splits in the last week, 8 open applications currently.
- CDBG: Tarlton Critical Infrastructure – Harrison Street construction
- Circleville City & Township Joint Planning and Zoning Committee
- TIRC Meeting – tomorrow 8/7/24

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In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 21 dogs. There were 10 visitors to the shelter last week and 3 volunteers.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC or unemployment claims or unemployment claims filed for the week. BWC claims are at 4 for the year and fraudulent unemployment claims remain at 2 fraudulent and 4 legit claims for 2024.
- Three new hire packets were sent out last week (Board of Elections and Soil and Water). A total of 62 new hire packets have been handed out in 2024. EMA Communications Technician re-posted, and part-time custodial position still posted. Full-time custodial position has one applicant with an interview pending. Mr. Rogols and Lisa Burroughs created and finalized new forms for prior state services.
- 2024 State Employment Relations Board (SERB) report filed in January and final report received this week.
- Maintenance:
 - In the process to sell SR 56 /Salem Road tower property. Working with the Auditor's Office to get value of property. Still pending.
 - Repairing PCSO underground sprinkler valve and backflow. Inspection being done today (city guidelines). Pending scheduling on results.
 - Jensen's Plumbing – Three Pickaway County Sheriff's Office plumbing leaks approved three weeks ago. Repairs started and waiting on one valve.
 - Service Center windows (Dye's Painting) pending scheduling.
 - JFS Building trench drain (presently broken and hazard) pending scheduling and repair of handicapped lift.
 - Lighting in old Recorder's Office completed.
 - Intercom project at the Sheriff's Office – 8,000' CAT 6 cable. No notice.
- Miscellaneous:
 - Scanning proposal from Judge Shelly Harsha
 - Fairgrounds backflow inspections pending since May. Work slated for Thursday, August 8th.
 - EMA – BC/WS Radio Services.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Attended TEEX Cyber Security Training "Understanding Targeted Cyber Attacks"
- Still working through issues getting Microphone and telephone working at SO arraignment.
- ID Networks vs. Motorola vs. Central Square
- More to come - CyberOhio Local Government Grant Program - Cyber Security Grant
- Meeting with Brad and Grant (Software Solutions) to discuss the yearly maintenance. What can be done to get it reduced.
- VESTA Cutover last Wednesday the 31st.
- Mark and I are working on SOW to combine SO network with County.

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**In the Matter of
Jeremy Primmer Regarding
Real Estate Value and Taxes:**

Jeremy Primmer stopped in to discuss records that he has requested from Brad Washburn, County Auditor. He has yet to receive his request and asked that the Commissioners help to pressure Mr. Washburn to forward his request.

**In the Matter of
Executive Session:**

At 9:36 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Metzger, County Administrator, Marc Rogols, Deputy County Administrator, Preston Schumacher, Dog Warden and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:45 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Executive Session:**

At 9:47 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:56 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

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**In the Matter of
Krystin Mogan Appointed to
The Law Library Board:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to appoint Kristin Mogan, to a five-year term, effective immediately, as a county appointee on the Pickaway County Law Library Resource Board.

Krystin Mogan's term will commence January 1, 2025, and will expire December 31, 2029.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Developer's Agreement with
W-CTR Rickenbacker Phase 3 Owner VIII, LLC:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Developer's Agreement with W-CTR Rickenbacker Phase 3, Owner VIII, LLC for the subdivision/ lot split known as Rickenbacker Industrial Park. The developer paid the Pickaway County Engineer the sum of \$585.00 to cover plan review costs as per the current fee schedule and \$5,775.00, the minimum charge to cover the cost of inspection of the installation of the streets and storm sewers. Detention basin and appurtenances.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Annexation Petition Filed for Annexation of 54.49 +/--Acres from Circleville Township to
The City of Circleville Filed by C&M Walters Partnership:**

As the first official act related to an Annexation petition filed for the annexation 54.49 +/- acres of Circleville Township into the City of Circleville, the commissioners' clerk informed them that the petition was filed on Wednesday, August 5, 2024, and is hereby entered upon the Pickaway County Commissioners' Journal #68, pages dated August 6, 2024. The territory for annexation contains 42.02 acres in parcel #A0100010024904 and 12.47 acres in parcel #A010001002503 more or less. Agent for the petitioners is Highland Real Estate, 720 East Broad Street, Columbus, Ohio 43215. In the initial review of the annexation petition, all necessary documents appear to have been to be submitted with the annexation petition, with the exception of the ordinance or resolution from the City of Circleville that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Circleville Township Trustees are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

The Annexation has been placed as a 10:30 a.m. agenda item on the commissioners' September 10, 2024, regular meeting day schedule.

**In the Matter of
Pickaway County Commissioners' Office
Appointment to the Joint Planning and Zoning Board:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the appointment of the following representatives from the Pickaway County Commissioners Office to the Joint Planning and Zoning Board.

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Tim McGinnis, Pickaway County Planning and Development

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Approval of Lease Agreement
With K. Steward Farms, LLC for the Prosecutor's Office:**

Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and execute the Lease Agreement with K. Steward Farms, LLC for the rental of 143 East Main Street for use by the Pickaway County Prosecutor's Office. The agreement is a five-year lease commencing January 1, 2025, to December 31, 2030, at the rate of \$4,400.00 per month. Tenant's option to purchase commencing January 1, 2026, and ending December 31, 2028.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by April Metzger:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed the lease agreement with K. Steward Farms, LLC for the new property for the Prosecutor's Office.
- A Policy and procedure Manual meeting took place last week with minor changes. A memo will be sent out regarding changes that were made, as well as the new Policy and Procedure Manual.

**In the Matter of
Sheriff's Office Report:**

The following is a summary of the report provided by Sheriff Hafey.

- Sheriff Hafey discussed jail computer system ID Networks. Sheriff Hafey is recommending ID Network due to it could be up and running quickly. Motorola Flex is more designed for the law enforcement side and ID Network is multi to work with law enforcement and fire side. The savings by going with ID Network could be used toward radios to make a better and safer system. ID Networks will include dispatch to see an emergency radio call immediately with all radios receiving the call.
- Tonight is National Night Out 6:00-9:00 pm at Monroe Township Park, Tarlton, Circleville Township Park and Southern Point Community Park.
- Pieing for a Purpose took place August 2nd, and the event raised \$1,500 for Special Olympics.

**In the Matter of
Auditor's Software Update:**

Brad Washburn, Auditor met with the Commissioners to discuss the new potential software for countywide use. Commissioners Scherer addressed that Jeremy Primmer stopped in to address his public record request to the Auditor's Office. Mr. Washburn stated that he is working on the request and has spoken with the State Auditor's Office and the County's Independent Auditor. Clark, Schafer, and Hackett stated that it is minor that the Auditor did not mail postcards relative to increased values. Mr. Primmer also requested Real Estate taxes collected to date including the portion that goes to the county's general fund.

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Mr. Washburn and Robert Adkins, IT, explained that they tried to negotiate the estimate with Software Solutions. The estimate is \$307,900.00 for the software with an annual fee of \$62,239.00 and \$950.00 for Edge checks signing solutions. The Commissioners will discuss next week.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending August 3, 2024.

A total of \$395 was reported collected as follows: \$90 in dog license; \$30 in dog license late penalty; \$120 in adoptions; \$20 in owner turn-in fees; \$50 in redemptions; \$ 60 in private donations and \$25 in microchip fees.

Eight (8) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk